

**Sesselmann Dental Association**  
**4382 Henry Street**  
**Muskegon, MI 49441**  
**231-798-3431**  
**Website: [www.sesselmanndds.com](http://www.sesselmanndds.com)**

Dear New Patient:

Welcome to our practice! Our practice is centered on preventive care. It is much easier, less expensive, and more comfortable to prevent problems from happening than to correct problems that have already developed. To prevent problems, we (the patient and the dental team) must work together. Our responsibilities include doing the very best quality dentistry possible, to provide you with an oral environment that you can keep clean, and to educate you as to your responsibilities. Your responsibilities include proper daily oral hygiene (brushing, flossing, diet control, etc.), returning at regular intervals for exams, prophys, etc. and allowing us to do necessary treatment in a timely manner.

We would also like to inform you of our office policies and procedures. Normal office hours are Mon., Tues, Thurs, and Friday - 8:00am to 5:00pm. However, this may vary at times with holidays, educational seminars, etc. If we are not in the office our answering machine will inform you of what to do in case of emergencies (i.e. call Dr. Sesselmann at home, or names and phone numbers of dentists who are covering for us).

We will try to call you on our last working day before any appointment to confirm your appointment and let you know your co-pay due. However, if we cannot contact you, you are still responsible for showing up at the appointed time. If you are unable to keep your appointment, you must give us 24 hours notice. If we do not receive 24 hours notice an overhead charge will be applied to cover our overhead costs. This also applies to patients who are chronically late for appointments.

We will make every effort to see you on time. However, occasionally we have emergencies that require immediate care. If this happens during your appointment time we will give you the option of waiting (and estimate how long it will be) or rescheduling. We will bill your insurance company for work we have done, but you are ultimately responsible for your bill. You are responsible for co-payment for services rendered on the day of service. We accept cash, check, credit card and Care Credit. Your contract with your insurance company is between you and them. We do not have any agreement with the insurance companies. Our treatment is determined by what is best for you – not what your insurance company may try to dictate. Therefore, you must understand your insurance policy, what it does and does not cover, what copays apply, your maximum, your benefit year, etc. (No insurance covers 100 %!).

Again, we welcome you to our practice and look forward to serving you. We hope to make your dental experience with us a pleasant one. If you have any questions or concerns at any time (on insurance, our bill, your treatment/care, anything) please let us know and we will do our best to answer them.

Eric V. Sesselmann, Jr., DMD/Eric V. Sesselmann Sr., DDS and staff.

I have read and understand the information in this letter.

Signed (Patient or Parent/Guardian) \_\_\_\_\_ Date \_\_\_\_\_



Patient Name
Patient Account No.

## DENTAL HISTORY

Medical Alert
---------------

*Welcome! So that we may provide you with the best possible care  
please complete both sides of this medical/dental history form.  
All information is completely confidential.*

What is the reason for your visit today? \_\_\_\_\_

Date of Last Dental Visit \_\_\_\_\_ Last Dental Cleaning \_\_\_\_\_ Last Full Mouth X-rays \_\_\_\_\_

What was done at your last dental visit? \_\_\_\_\_

Previous Dentist's Name \_\_\_\_\_

Address \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Telephone \_\_\_\_\_

How often do you have dental examinations? \_\_\_\_\_

How often do you brush your teeth? \_\_\_\_\_ How often do you floss? \_\_\_\_\_

Have you ever used or are currently using topical fluoride? Yes No

What other dental aids do you use? (Interplak, toothpick, etc.) \_\_\_\_\_

Do you have any dental problems now? Yes No

If yes, please describe: \_\_\_\_\_

### Are any of your teeth sensitive to:

Hot or cold?	Yes	No
Sweets?	Yes	No
Biting or Chewing?	Yes	No
Have you noticed any mouth odors or bad tastes?	Yes	No
Do you frequently get cold sores, blisters or any other oral lesions?	Yes	No

Do your gums bleed or hurt?	Yes	No
Have your parents experienced gum disease or tooth loss?	Yes	No
Have you noticed any loose teeth or change in your bite?	Yes	No
Does food tend to become caught in between your teeth?	Yes	No

If yes, where? \_\_\_\_\_

### Do you:

Clench or grind your teeth while awake or asleep?	Yes	No
Bite your lips or cheeks regularly?	Yes	No
Hold foreign objects with your teeth (pencils, pipe, pins, nails, fingernails)	Yes	No
Mouth breathe while awake or asleep?	Yes	No
Have tired jaws, especially in the morning?	Yes	No
Snore or have any other sleeping disorders?	Yes	No
Smoke/chew tobacco or use other tobacco products?	Yes	No

### Have you ever had:

Orthodontic treatment?	Yes	No
Oral Surgery?	Yes	No
Periodontal treatment?	Yes	No
Your teeth ground or the bite adjusted?	Yes	No
A bite plate or mouth guard?	Yes	No
A serious injury to the mouth or head?	Yes	No

If so, please describe, including cause \_\_\_\_\_

### Have you experienced:

Clicking or popping of the jaw?	Yes	No
Pain? (joint, ear, side of face)	Yes	No
Difficulty in opening or closing the mouth?	Yes	No
Difficulty in chewing on either side of the mouth?	Yes	No
Headaches, neckaches or shoulder aches?	Yes	No
Sore muscles (neck, shoulders)?	Yes	No

Are you satisfied with your teeth's appearance? Yes No

Would you like to keep all of your teeth all of your life? Yes No

Do you feel nervous about having dental treatment? Yes No

If so, what is your biggest concern? \_\_\_\_\_

Have you ever had an upsetting dental experience? Yes No

If yes, please describe \_\_\_\_\_

Have you ever been told to take a pre-medication prior to dental treatment? Yes No

Is there anything else about having dental treatment that you would like us to know? Yes No

If yes, please describe \_\_\_\_\_

(Please complete other side)



Patient Name \_\_\_\_\_

**MEDICAL HISTORY**

Patient Account No. \_\_\_\_\_

Medical Alert \_\_\_\_\_

1. Physician's Name \_\_\_\_\_ Phone (       ) \_\_\_\_\_  
 Have you had any medical care within the past two years? ..... Yes No  
 Describe \_\_\_\_\_
2. Have you taken any medication or drugs during the past two years? ..... Yes No
3. Are you currently taking any medication, drugs, pills or herbal remedies, including regular dosages of aspirin? ..... Yes No  
 If yes, please list name and dosage \_\_\_\_\_
4. Have you ever taken prescription medications for weight loss (diet pills)? ..... Yes No  
 If yes, did you take any of the following? (circle if yes)       Fen-Phen       Pondimin       Redux       Other  
 If yes to any of the above, did you have a medical exam for heart issues? ..... Yes No
5. Have you ever taken bone loss prevention drugs such as Fosamax, Actonel, Boniva or other similar drugs? ..... Yes No
6. Are you aware of having an allergic (**or adverse**) reaction to any substance or medication? ..... Yes No  
 If yes, please specify \_\_\_\_\_
7. Have you been a patient in the hospital during the past five years? ..... Yes No
8. Indicate which of the following you have had, or have at present. Circle "yes" or "no" to each item.
- |  |     |    |                               |     |    |                                  |     |    |
|--|-----|----|-------------------------------|-----|----|----------------------------------|-----|----|
| Heart (Surgery, Disease, Attack)...      | Yes | No | Ulcers .....                  | Yes | No | Hepatitis A B C (circle) ...     | Yes | No |
| Chest Pain .....                         | Yes | No | Diabetes .....                | Yes | No | Venereal Disease .....           | Yes | No |
| Congenital Heart Disease .....           | Yes | No | Thyroid Problems .....        | Yes | No | A.I.D.S./H.I.V. Positive .....   | Yes | No |
| Heart Murmur .....                       | Yes | No | Glaucoma .....                | Yes | No | Cold Sores/Fever Blisters .....  | Yes | No |
| High/Low Blood Pressure .....            | Yes | No | Contact lenses .....          | Yes | No | Blood Transfusion .....          | Yes | No |
| Mitral Valve Prolapse .....              | Yes | No | Emphysema .....               | Yes | No | Hemophilia .....                 | Yes | No |
| Artificial Heart Valve/Pacemaker .....   | Yes | No | Chronic Cough .....           | Yes | No | Sickle Cell Disease .....        | Yes | No |
| Rheumatic Fever .....                    | Yes | No | Tuberculosis .....            | Yes | No | Bruise Easily .....              | Yes | No |
| Arthritis/Rheumatism .....               | Yes | No | Asthma .....                  | Yes | No | Liver Disease/Yellow Jaundice .. | Yes | No |
| Cortisone Medicine .....                 | Yes | No | Hay Fever/Allergy/Hives ..... | Yes | No | Neurological Disorders .....     | Yes | No |
| Swollen Ankles .....                     | Yes | No | Latex Sensitivity .....       | Yes | No | Epilepsy or Seizures .....       | Yes | No |
| Stroke .....                             | Yes | No | Sinus Trouble .....           | Yes | No | Fainting or Dizzy Spells .....   | Yes | No |
| Diet (Special/Restricted) .....          | Yes | No | Radiation Therapy .....       | Yes | No | Nervous/Anxious .....            | Yes | No |
| Artificial Joints (hip, knee, etc.) .... | Yes | No | Chemotherapy .....            | Yes | No | Psychiatric/Psychological Care.. | Yes | No |
| Kidney Trouble .....                     | Yes | No | Tumors .....                  | Yes | No |                                  |     |    |
9. Have you lost or gained more than 10 pounds in the past year? ..... Yes No
10. Do you have or have you had any disease, condition, or problem not listed? ..... Yes No  
 If yes, please list: \_\_\_\_\_
11. **Women:** Are you pregnant or think you could be pregnant? Yes \_\_\_\_\_ Months No       **Nursing?** Yes No
12. Do you use birth control prescriptions? ..... Yes No

I understand the above information is necessary to provide me with dental care in a safe and efficient manner. I have answered all questions to the best of my knowledge. Should further information be needed, you have my permission to ask the respective health care provider or agency, who may release such information to you. I will notify the doctor of any change in my health or medication.

Patient/Guardian Signature \_\_\_\_\_ Date \_\_\_\_\_

**History Review**

Dentist Signature \_\_\_\_\_ Date \_\_\_\_\_



# PATIENT REGISTRATION

PLEASE COMPLETE THE FOLLOWING CONFIDENTIAL INFORMATION

IF THIS  
APPOINTMENT  
IS FOR YOU  
START HERE

DATE				<b>1</b>	
LAST NAME		FIRST		M.I.	
PREFERS TO BE CALLED BY					
ADDRESS					
CITY		STATE		ZIP	
HOME PHONE NO.			FAX		
CELL			EMAIL		
BIRTHDATE	AGE	MALE	FEMALE		
MARRIED	SINGLE	DIVORCED	WIDOWED		
SOCIAL SECURITY NO.					

  

DATE					
LAST NAME		FIRST		M.I.	
ADDRESS					
CITY		STATE		ZIP	
HOME PHONE NO.					
BIRTHDATE	AGE	MALE	FEMALE		
SCHOOL			GRADE		
SOCIAL SECURITY NO.					

IF THIS  
APPOINTMENT IS  
FOR YOUR CHILD  
START HERE

IF YOUR CHILD'S LAST NAME AND/OR ADDRESS ARE NOT THE SAME AS YOURS, FILL IN THE TOP BOX ALSO

DENTAL INSURANCE		<b>2</b>
PRIMARY CARRIER		
INSURANCE COMPANY		
GROUP NO.		
EMPLOYER NAME		
INSURED'S NAME		
DATE OF BIRTH	RELATIONSHIP TO PATIENT	
INSURED'S I.D. NO.		
INSURED'S SOCIAL SECURITY NO.		
SECONDARY CARRIER		
INSURANCE COMPANY		
GROUP NO.		
EMPLOYER NAME		
INSURED'S NAME		
DATE OF BIRTH	RELATIONSHIP TO PATIENT	
INSURED'S I.D. NO.		
INSURED'S SOCIAL SECURITY NO.		

ACCOUNT INFORMATION		<b>4</b>
PERSON FINANCIALLY RESPONSIBLE FOR ACCOUNT		
NAME		
RELATIONSHIP TO PATIENT	SOCIAL SECURITY NO.	
ADDRESS		
CITY	STATE	ZIP
PHONE NO.		
YOU		
NAME		
OCCUPATION		
EMPLOYER'S NAME		
ADDRESS	CITY	
PHONE NO.	FAX NO.	
YOUR SPOUSE		
NAME		
OCCUPATION		
EMPLOYER'S NAME		
ADDRESS	CITY	
PHONE NO.	FAX NO.	

GETTING TO KNOW YOU		<b>3</b>
IS ANOTHER MEMBER OF YOUR FAMILY OR RELATIVE A PATIENT AT OUR OFFICE?		
NAME:	RELATIONSHIP:	
YOU WERE REFERRED TO US BY		
YOUR FORMER ADDRESS		
CITY	STATE	ZIP
PERSON TO CONTACT FOR EMERGENCY		
PHONE NUMBER		
ADDRESS		
CITY	STATE	ZIP
CLOSEST RELATIVE NOT LIVING WITH YOU		
PHONE NUMBER		
ADDRESS		
CITY	STATE	ZIP



### CONSENT FOR TREATMENT

1. I hereby authorize doctor or designated staff to take x-rays, study models, photographs, and other diagnostic aids deemed appropriate by doctor to make a thorough diagnosis of (name of patient) \_\_\_\_\_'s dental needs.
2. Upon such diagnosis, I authorize doctor to perform all recommended treatment mutually agreed upon by me and to employ such assistance as required to provide proper care.
3. I agree to the use of anesthetics, sedatives and other medication as necessary. I fully understand that using anesthetic agents embodies certain risks. I understand that I can ask for a complete recital of any possible complications.
4. I give consent to the doctor's or designated staff's use and disclosure of any oral, written or electronic health records that are individually identifiable as mine for the purpose of carrying out my treatment, payment and health care operations. I understand that only the minimum amount of information necessary to provide quality care will be used or disclosed and that a notice fully outlining the protection of my personal health information is available.
5. I agree to be responsible for payment of all services rendered on my behalf or my dependents. I understand that payment is due at the time of service unless other arrangements have been made. In the event payments are not received by agreed upon dates, I understand that a 1-1/2% late charge (18% APR) may be added to my account. If required, I also understand a check of my credit history may be made.

Patient's Signature \_\_\_\_\_ Date \_\_\_\_\_ Witness \_\_\_\_\_

Parent/Responsible Party's Signature \_\_\_\_\_ Relationship to Patient \_\_\_\_\_